

**Approved**  
**Minutes of TVCO Board Meeting**  
Meeting Date: January 3, 2013

**Call to order:** A Board of Directors meeting of the Temecula Valley Central Office was held at Central Office in Temecula, California on Thursday, January 3, 2012.

The meeting was called to order at 6:30 pm by Chris K.

The Serenity Prayer was lead by Christina

**Board members in attendance:** Chris, Jason, Christina, Cody, Geoff, Sheila, Mike

**Board members not present:**

**Office Manager:** Paul was also present

**Visitors:** Mikey B

Chris brought to the table our first order of business which is to elect our Board Officers for 2013.

We took nominations:

- Chris and Jason were nominated for Chair
- Geoff and Jason were nominated for co-chair
- Mike for Secretary
- Christina for Treasurer
- Sheila for Intergroup Outreach
- Cody for Events Chair
- Geoff for Public Information Chair

Chris was the first to explain why he felt he should be the chair. He mentioned that he has been on the board for a year now and felt he had learned a great deal from the experience. He also talked about his experience from acting as the Chair for the most recent Intergroup meeting in December. After Chris shared Jason conceded that he thought Chris would be a great Chairman. Geoff then conceded that he thought Jason should be the co-chair. Each of the other positions only had one nominee so the positions were set as seen below.

**Chairperson – Chris**  
**Vice Chair - Jason**  
**Secretary - Mike**  
**Treasurer - Christina**  
**Intergroup Outreach Chair - Sheila**  
**Events Chair - Cody**  
**Public Information Chair - Geoff**

**Secretary Report** – Chris mentioned how important it is for our board members to read and understand our bylaws. We also discussed the importance of making the bylaws available for our Intergroup Reps and the importance of creating a “newcomer packet” for Intergroup Reps to help them better understand what their responsibilities are as an IR.

**Treasurer Report:** Christina introduced her example of a profit and loss statement that shows all of the pertinent information from a performance standpoint on one page. It shows Current Month and Year to Date numbers vs. budget. It also shows the Annual Budget numbers in the far right column. Christina also created some pie charts that are meant to make it easier for “visual” people to understand the numbers.

Christina also presented a Prudent Reserve plan which allowed us to look at 3, 4, 5, and 6 year plans to build the Prudent Reserve to reach our \$24,000 goal. Her idea is to create a line item on the profit and loss statement which would be recorded as an expense. The group decided that we

were comfortable with \$500 as a minimum acceptable number that would be directed to the Prudent Reserve each month. That would get us to our goal of \$24,000 in approximately 4 years. All board members were comfortable with that as our goal and we agreed that we would take it to Intergroup and ask that ALL IR's participate in making it "OUR GROUP GOAL". If everyone does a little no one does a lot!

**Office Manager Report:** No Report

**Intergroup Outreach Report: Sheila**

Sheila gave us an idea of what her plan will be to help us. She has already spoken to 15 women who will be helping her get the message out to the groups. Her immediate concern is that not enough groups are donating at this time and that we need to work on educating the groups.

Mike mentioned that group donations were down approximately \$4000 in 2012 vs. 2011. We talked about the importance of alcoholics putting more than \$1 in the basket moving forward.

**Events Committee Chair: Cody**

Cody talked about how excited he is to keep his position and how much he is looking forward to 2013. He talked about the importance of all Board Members attending all fundraisers and how he is all in as far as supporting all of us.

Jason shared of his experience in "leveraging our money" to get more people to donate.

Christina is working on getting our speaker committed for Pancake Breakfast and Founders Day.

**H&I Committee Report: Todd**

Christina mentioned that she would speak to Todd Johnson about attending our Intergroup meetings.

**Public Information Chair: Geoff**

Geoff mentioned that he is excited to have an official title and job and is going to jump in and get some things done. He also mentioned being excited about helping Sheila any way he can in her ventures.

**Unfinished Business:** None

**New Business:**

We discussed the importance of having this board set aside some time this year to review our Central Office Bylaws to determine if further changes/updates should be considered.

Chris allowed our visitor, Mikey, to share. Mikey is concerned that the board has not been consistent in posting the minutes for the Intergroup Meetings and Board Meetings on the Website. He wants to be sure that everyone is informed about the decisions that are being made. Mikey feels that the Intergroup should be more involved in the decisions that are made for Central Office. Geoff explained that the board has been elected by the Intergroup to make important decisions. Chris let Mikey know that we would do a better job of getting the minutes updated on the web in 2013.

7<sup>th</sup> Tradition: \$23

Motion to Adjourn: The meeting was adjourned with a closing prayer at 8:29 PM.

Minutes submitted by Mike B on January 4<sup>th</sup>, 2013, TVCO Secretary