

# **Temecula Valley Central Office Intergroup**

## **Approved Board Meeting Minutes**

January 5, 2016

### **Opening**

1) Opening Prayer of:

a) By: Troy

2) Call to Order 6:30: Terese

a) Officer Elections and Standing Committee Elections of The Board of Trustees

i) Chair – Terese Bartholomew

ii) Vice Chair – Tim M

iii) Secretary – Sharon Campbell

iv) Treasurer – Tom Todd

v) Events Director – Gary G

vi) Intergroup Outreach Director – Troy S

vii) Gazette/Website Director – Deanna R

b) Officers that were removed from the 2015 Board

i) Chair – Tom Vegter

ii) Secretary - Debbie Reynolds

iii) Events Chair – Mary S (not an Officer position)

Please look over the Agenda so we can approve it. Are there any additions?

a) Motion to approve – Troy

b) 2<sup>nd</sup> - Tom

c) Discussion - None

d) Yays - 6

e) Nays - 0

f) Result - Approved

3) Roll Call: Terese

a) Board Members Present: Terese, Tim, Tom, Sharon, Gary, Deanna, Troy

b) Board Members Not Present:

c) Office Manager: Paul

d) Visitors: None

### **Reports**

4) Secretary Report: Sharon

- i)** Motion to approve – Troy
- ii)** 2<sup>nd</sup> - Deanna
- iii)** Discussion - None
- iv)** Yays - 6
- v)** Nays - 0
- vi)** Result – Approved

**5) Treasurer Report: Sharon**

At this meeting the December's Balance Sheet and P & L are voted on first then the Group Donations are discussed AND then the new Board members should look at the 2016 Budget Guidelines.

- i)** Motion to approve – Tim
- ii)** 2<sup>nd</sup> - Gary
- iii)** Discussion – Group contributions were strong and Birthday donations need improvement
- iv)** Yays - 6
- v)** Nays - 0
- vi)** Result - Approved

**6) Office Manager Report: Paul**

**a) Office Activity**

- i)** Office Volunteers – Paul noted there are about 25 daytime volunteers signed up to be in the office during each month
- ii)** Hotline Volunteers – Paul noted there about 25 night time volunteers signed up to answer the phones after hours
- iii)** Office Activity – Statistics will be given at Intergroup
- iv)** Website Activity – Statistics will be given at Intergroup
- v)** Office Status – The office is ready for the new year

**7) Standing Committee Reports -**

**a) Intergroup Outreach Committee Chair: Troy**

- i)** Will hand out Certificates of Appreciation to IG Reps at Intergroup

**b) Events Committee Chair: Gary**

- i)** Pre Pancake Breakfast – Set for January 24th
- ii)** Pancake Breakfast – Set for April 10th
- iii)** Sober Bingo = February?
- iv)** Golf Tournament – March?

**c) Gazette/Website Committee Chair: Deanna**

- i)** Gazette...we still need the Tradition article from Ben
- ii)** Website...Troy will give a presentation on the "Donation Button"

## Agenda Items

8) Unfinished Business: None

9) New Business: Paul

- a) For the 2016 banking action of removing 2015 Board members and adding 2016 Board member Tom Todd to the signature card have Paul Rohrbacher, Office Manager, act as Secretary and witness.

Terese Bartholomew

\_\_\_\_\_  
Chairman of the Board

Sharon Campbell

\_\_\_\_\_  
Secretary of the Board

Tom Todd

\_\_\_\_\_  
Treasurer of the Board

10) Chair's Notes: Terese

- a) None

11) Collect the Board Buck a Month:

- a) \$22.00

## Closing

12) Motion to Adjourn:

- i) Motion to approve - Deanna
- ii) 2<sup>nd</sup> - Troy
- iii) Discussion - None
- iv) Yays - 6
- v) Nays - 0
- vi) Result - Approved

13) Closing Prayer: Gary