

**Temecula Valley Central Office Intergroup**  
Proposed Board Meeting Minutes  
February 6, 2018

**Opening**

The theme of the 68<sup>th</sup> General Service Conference will be:  
**“AA – A Solution for All Generations.”**

1) Opening Prayer of: Serenity

a) By: Pete

2) Call to Order 6:30: Ken

Please look over the Agenda so we can approve it.

- a) Motion to approve - Debi
- b) 2<sup>nd</sup> - Mary
- c) Discussion -
- d) Yays -
- e) Nays - 0
- f) Result - Pass

3) Roll Call: Ken

- a) Board Members Present: Mary, Tom, Pete, Caroline, Melissa, Ken, Debi
- b) Board Members Not Present: 0
- c) Office Manager: Paul
- d) Visitors: 0

**Reports**

4) Secretary Report: Debi

- i) Motion to approve - Tom
- ii) 2<sup>nd</sup> -Mary
- iii) Discussion -
- iv) Yays -
- v) Nays - 0
- vi) Result - Pass

5) Treasurer Report: Mary

- a) Notes: All is to make more 12 Step Work Possible
- b) Financial Statements: P & L and Balance Sheets will be reviewed.

- i) Motion to approve - Pete
- ii) 2<sup>nd</sup> - Tom
- iii) Discussion -
- iv) Yays -
- v) Nays - 0
- vi) Result - Pass

6) Office Manager Report: Paul

a) Office Activity

- i) Office Volunteers
- ii) Hotline Volunteers
- iii) Office Activity
- iv) Website Activity
- v) Office Status- Good

7) Standing Committee Reports -

a) Intergroup Outreach Committee Chair: Pete

- i) Update

b) Events Committee Chair: Caroline

- i) Pre Pancake Smackdown review- \$429.00 raised for Pancake Smackdown
- ii) Reg Pancake Smackdown update
- iii) Founder's Day is booked!
- iv) We will Golf this quarter, too- To Be Announced

c) Gazette/Website Committee Chair: Melissa

- i) Gazette...We have some articles for January- 4 local submissions
- ii) Website...Online schedule is updated for January

**Agenda Items**

8) Unfinished Business:

a) Code of Conduct discussion for Board and IG members and Volunteers and Manager. Perfect Rules, Inc. have our Bylaws and recommendations.

b) The 7 member Board seats its Officers and Standing Committee Directors

Officers elected

1. Chairman – Ken Scovel
2. Vice Chairman – Tom Vegter

3. Secretary – Debi Griffith
4. Treasurer – Mary Space

Standing Committer Directors

5. IG Outreach – Pete
6. Fundraising Events – Caroline
7. Gazette/Website – Melissa

**9) New Business:**

- a) Discuss “in office” help being done with group treasurers.

**10) Chair’s Notes:**

- a)

**11) Collect the Board Buck a Month:**

- a) \$ 18.00

**Closing**

**12) Motion to Adjourn:**

- i) Motion to approve - Mary
- ii) 2<sup>nd</sup> - Caroline
- iii) Discussion
- iv) Yays -
- v) Nays - 0
- vi) Result - Pass

**13) Closing Prayer: Serenity**

- a) by Caroline

**14) Signatures**

\_\_\_\_Tom Vetger\_\_\_\_2/6/18\_\_\_\_  
Chairman of the Board Date

\_\_\_\_Debra Griffith\_\_\_\_2/6/18\_\_\_\_  
Secretary of the Board Date