

Temecula Valley Central Office Intergroup
Proposed Board Meeting Minutes
March 6, 2018

Opening

The theme of the 68th General Service Conference will be:
“AA – A Solution for All Generations.”

1) Opening Prayer of: Serenity

a) By: Ken

2) Call to Order 6:30: Ken

Please look over the Agenda so we can approve it.

- a) Motion to approve - Mary**
- b) 2nd - Deanna**
- c) Discussion -**
- d) Yays -**
- e) Nays - 0**
- f) Result – Pass Unanimously**

3) Roll Call: Ken

- a) Board Members Present: Tom, Mary, Deanna, Ken, Melissa, Debi, Caroline**
- b) Board Members Not Present: 0**
- c) Office Manager: Interim Ken**
- d) Visitors: Julia, Valerie (applicant)**

4) Reading of a Concept: Concept 3

Reports

5) Secretary Report: Debi

- i) Motion to approve - Mary**
- ii) 2nd - Melissa**
- iii) Discussion -**
- iv) Yays -**
- v) Nays - 0**
- vi) Result – Pass Unanimously**

6) Treasurer Report: Mary

- a) Notes: We are doing well in the Valley**

b) Financial Statements: P & L and Balance Sheets will be reviewed.

- i) Motion to approve - Caroline**
- ii) 2nd - Deanna**
- iii) Discussion -**
- iv) Yays -**
- v) Nays - 0**
- vi) Result – Pass Unanimously**

7) Office Manager Report:

a) Office Activity

- i) Office Volunteers**
- ii) Hotline Volunteers**
- iii) Office Activity**
- iv) Website Activity**
- v) Office Status**

8) Standing Committee Reports -

a) Intergroup Outreach Committee Chair:

- i) Update- Pete resigned**

b) Events Committee Chair: Caroline

- i) Reg Pancake Smackdown update SPEAKER Pej from Orange County**
- ii) Founder's Day is booked!**
- iii) Golf to be Announced**

c) Gazette/Website Committee Chair: Melissa

- i) Gazette...We have some articles for March**
- ii) Website...Online schedule is updated for March**

Agenda Items

9) Unfinished Business:

a) Code of Conduct discussion for Board and IG members and Volunteers and Manager. Perfect Rules, Inc. has our Bylaws and recommendations.

- i) Motion to table discussion re: Code of Conduct and By-laws - Mary**
- ii) 2nd -Deanna**
- iii) Discussion**
- iv) Yays -**
- v) Nays - 0**
- vi) Result – Pass Unanimously**

10) New Business:

- a) Pete M has resigned and The Board has placed Deanna R in as an Interim Board member
- b) Paul R has resigned as Office Manager and The Board has received 10 applications for new hires.
- c) The Board alone has the responsibility of hiring and training the new Office Manager by April 1st, 2018.
- d) The Board will review the applications and select 3 applicants to call in for interviews by Wednesday March 14, 2018. Tuesday 6 PM
- e) The Board will make its decision by Tuesday March 20, 2018.
- f) Motion to purchase the Grapevine and Microsoft Office for the Office
 - vii) Motion to approve - Mary
 - viii) 2nd - Tom
 - ix) Discussion
 - x) Yays -
 - xi) Nays - 0
 - xii) Result – Pass Unanimously
- g) Motion to Pay Interim Manager \$13.00/hour for work
 - i) Motion to approve - Tom
 - ii) 2nd - Caroline
 - iii) Discussion
 - iv) Yays -
 - v) Nays - 0
 - vi) Result – Pass Unanimously
- h) Motion to pay New Manager for 90 day period \$2,371.50/month then 10% increase at end of 90 days at \$2635.00
 - i) Motion to approve - Mary
 - ii) 2nd - Deanna
 - iii) Discussion
 - iv) Yays -
 - v) Nays - 0
 - vi) Result – Pass Unanimously

11) Chair's Notes:

- a)

12) Collect the Board Buck a Month:

- a) \$ 13.45

Closing

13) Motion to Adjourn:

- i) Motion to approve - Debi
- ii) 2nd - Tom
- iii) Discussion

- iv) Yays -**
- v) Nays - 0**
- vi) Result – Pass Unanimously**

14) Closing Prayer: Serenity

- a) by All**